



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

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**TITLE:**                   **YOUTH DETENTION SECURITY COORDINATOR**  
(Provisional \* Appointment)

**SALARY:**               \$44,636 - \$61,159 annually

**LOCATION:**             Monroe County Department of Human Services  
Children's Detention Center  
Located at 400 Rush Scottsville Road, Rush, NY 14543

**JOB SUMMARY:**

This is a security position at the Monroe County Department of Human Services located at a specialized secure detention (SSD) facility for pre-trial and post-sentencing detention of youth who are alleged or sentenced 'adolescent offenders.' The facility is part of the Monroe County Children's Detention Center. Duties involve providing increased safety and security at the Center including addressing fire prevention. Duties are performed under stressful conditions and can include physically de-escalating volatile situations. The facility operates on a 24/7 basis. The employee reports directly to, and works under the general supervision of the Assistant Director of Children's Center or other higher-level staff member. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in a public safety, emergency services, criminal justice or closely related field one (1) year paid full-time or its part-time equivalent experience in an occupation involved with the enforcement of peace and order such as guard, police officer, correction officer, forest ranger, or armored vehicle guard; OR,
- (B) Three (3) years paid full-time or its part-time equivalent experience as described in (A) above; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

**SPECIAL REQUIREMENTS:**

Current registration as a Security Guard with the New York State Department of State.

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

**SPECIAL REQUIREMENTS (continued):**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES  
111 WESTFALL ROAD, RM. 752B  
ROCHESTER, NEW YORK 14620

**Posting Date:** January 30, 2024

**Posting Deadline:** March 29, 2024

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.